

**SASEAS PTO
Meeting Minutes
April 6, 2009**

	Present	Absent		Present	Absent
Dr. Sasson (Principal)	X		Justine Lakatos (Pres.)	X	
Marla Hartwell (VP-St. A)	X		Jenn Dannemiller (VP-Seton)	X	
Julie George (Secretary)	X		Christine Becker (MAL St. A)	X	
Steve Johnston (MAL St. A)	X		Paul/Kathy Herriott (MAL-St. A)	X	
Donna Reinhart (MAL St. A)	X		Jill Corbett (MAL Seton)	X	
Becky Christoff (MAL Seton)		X	Lory Devolve (MAL Seton)	X	
Judy Virzi (MAL Seton)	X				

Visitors:

Linda Round, Tracy Kuethe, Carolyn Wuerfel
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Prayer/Opening

Justine led us in our “prayer before meetings.”

Principal’s Update

Dr. Sasson updated enrollment numbers and transition meetings with Tom Devolve. Finalized school calendar for 2009-2010 year, moving to trimester system. Discussed finishing the year strong with leadership and success. Officer Petrocelli is meeting with 4th and 5th students to discuss scenarios requiring cautious thinking. Thanks to Mary Dannemiller of the Community Press for the article regarding new principal Tom Devolve, as well as coverage throughout school year. Ensure Tom gets introduced to Mary Dannemiller. Dr. Sasson also encouraged us to reach out to Bob Farrell. All-school Mass will be held at Seton on Friday May 29th, 8th graders encouraged to attend even though they’ll be graduated. St. Andrew “parent orientation” meeting to be scheduled for new 6th grade parents. Educator appreciation dinner scheduled for 4/22. Judy Gill and Kelly Gulleman nominated for Teacher of the Year Award.

Old Business

- a) MyCokeRewards: monthly activity reported on this fundraiser – 5,720 Points. Funds raised will be targeted towards playground equipment. Becky to distribute directions again via newsletter. Discussed utilizing a drop box for points and having someone enter points into system
- b) Market Day- Only 14 orders for March- appears to be the shortest month ever.
- c) Grand Event update: Update included totals on funds raised and breakdown using various graphs and spreadsheets Details show what games and areas were most popular, what dollar range most attendees spent, etc. Info will be very useful in planning future events. Event software also allows better maintenance of suppliers. Discussed thanking suppliers/advertisers and publishing their information on the website for school family reference. Poster sale for grade levels was better than expected.
- d) Feed the Hungry: Fruit wasn’t donated this year. Spent \$550 on program. Budget was \$500.

New Business

- a) Bicycle Racks- **Approved** by Pastors and to be installed this school year on both campuses. Rack to hold (9) bikes \$360, rack to hold (18) bikes \$500.
- b) Administrative Assistant Appreciation Day, Staff Appreciation Day, and Teacher Appreciation Day gifts to be Scrip Certificates.

- c) Volunteer Brunch – scheduled for May 15th, 10:00. Justine to organize committee to set up. Chorus to perform.
- d) Board Nominations for 2009-2010 School Year: New Board to be presented at Volunteer Brunch. Current members not returning include: Marla Hartwell, Steve Johnston and Becky Christoff.
- e) Meet the Principal- discuss at May meeting.

Additions

- a) Central Committee Update: Donna attended meeting to represent SASEAS. Milford Schools moving to 10 pt grading scale. Ramping up technology teaching for students and teachers. Forming academic clubs. School starting 8/19/09.
- b) C-Notify System- additional cost for this system will be required next school year, however SASEAS administration will be maintaining and controlling database records. This system can be utilized to store and send emails to all school families.

Committee Updates

- a) Fundraising: Donna lead this effort to look at all current fundraisers and recommend changes/improvements. Board reviewed notes at high level and will make final decisions meeting. Team recommended to maintain Magazine Drive but use a different vendor due to many issues the past couple of years with QSP. Alma Fath, has agreed to chair Magazine Drive for 2009-2010. Maintain Box Topps and perhaps move to trimester collection. Discuss Market Day in more detail. This is on track to make \$2500 or less annually.
- b) Communications – Julie lead this team and reviewed several areas to improve/add. One recommendation is to schedule a SASEAS family meet & greet at the Seton Festival just prior to the school year starting. Jill Corbett agreed to chair the Family Partner Program for 2009-2010. This program aligns new families with “partner” families who’ve been at SASEAS for years. Partner families should be introduced to new families upon registration.
- c) Programs – Jenn and Jill lead this team in gathering information and evaluation the current PTO programs. Extra emphasis and discussion centered around classroom parties and room parents. Due to the trend of decreasing involvement of room parents, alternatives to traditional classroom parties are being considered.
- d) Finance- Paul lead this team and investigated current sponsorships and potential areas of savings. To be reviewed in more detail in May meeting

Closed Executive Session

Treasurer’s Report- Reviewed the report and discussed income and expenses for the month.

Next Meeting

Monday May 11th at 7:00 in St. Andrew Parish Center