

**SASEAS PTO  
Meeting Minutes  
February 9, 2009**

	Present	Absent		Present	Absent
Dr. Sasson (Principal)	X		Justine Lakatos (Pres.)	X	
Marla Hartwell (VP-St. A)	X		Jenn Dannemiller (VP-Seton)	X	
Julie George (Secretary)	X		Christine Becker (MAL St. A)	X	
Steve Johnston (MAL St. A)	X		Paul/Kathy Herriott (MAL-St. A)	X	
Donna Reinhart (MAL St. A)	X		Jill Corbett (MAL Seton)	X	
Becky Christoff (MAL Seton)	X		Lory Devolve (MAL Seton)	X	
Judy Virzi (MAL Seton)	X				

**Visitors:**

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**Prayer/Opening**

Justine led us in our “prayer before meetings.”

**Principal’s Update**

Dr. Sasson announced the calamity day make up day will be the Friday before Memorial Day, (5/22). If additional days are required, June 5<sup>th</sup> will be added, then days from Spring Break.

An in-depth analysis of the Tera Nova testing was conducted by the teachers. They are making slight adjustments in areas of Language Arts and Math the balance of this school year. Over all SASEAS results were above average.

The 2009/2010 school calendar is currently being created. Dr. Sasson is getting input from faculty, staff and other areas. Ultimately they will choose from three varying calendars for next year.

The current school dress code is being reviewed by a team of teachers and administration. Inconsistencies will be addressed and the code revised as required.

The 5<sup>th</sup> graders will be visiting St. Andrew next week to start transition process. They may also attend the May Crowning ceremony.

CSW review. All school Mass is rescheduled to the week before Easter break, Wed 4/8 at Seton. Another will be scheduled near the end of school year. Dr. Sasson recommends 4 all-school Masses for next school year. Dr. Sasson expressed thanks for the CSW teacher luncheon and conference night dinner. The school service project is being finished up Thursday 2/12. The Birthday Bags for Our Daily Bread are being loaded on and delivered by six students on a Milford Schools bus.

**Old Business**

- a) Thank you notes: Faculty and Staff thank you notes were circulated during the meeting
- b) MyCokeRewards: monthly activity reported on this fundraiser – (4700 points). Funds raised will be targeted towards playground equipment. Updates will appear in the monthly PTO newsletter.
- c) Box Topps- Ahead of last year’s totals, update next month after February contest

- d) Valentine Day and Treats: Jenn reported all parties are on track and some of the classes incorporated a service project into their party this year. Marla reported treat bags are ready for St. Andrew campus.
- e) PTO Skating Party – scheduled for Thursday 12/12 at Castle Skateland.
- f) Catholic Schools Week Wrap up & Notes: Open House was well attended and the kindergarten information session was very informative and interactive. Fr. Cordier, Fr. Rob, Mrs. Fels, Mrs. Gill and Dr. Sasson all attended. Good idea to schedule preschool and SASEAS Open House on the same day/time. This program should be advertised/promoted next year in the newspapers, etc. Coordinate with Preschool. Major selling point of Kindergarten is the transition offering from half day to full day possibility. Volunteers to make cookies for the Open House were down this year. Consider buying cookies for Open House or eliminating baked goods being offered. Tuesday Community Cookie Delivery- decreased volunteers able to distribute. Consider giving a new/different type of appreciation gift to those in the community. Ice Cream Social is cancelled.
- g) Grand Event update: Ladies Bunko raised enough to cover all decoration expenses. Invitations are completed and will be sent to all school families, faculty, staff, and parish offices. Early bird raffle tickets resulted in \$2500/week one and \$800/week two. Encourage grand raffle tickets to be sent in. Raffle tickets will be sold after Masses. This year more prize packages offerings will be geared towards raffles than auctions. Also discussed sending invitations to alumni and reaching out to new families.

### **New Business**

- a) Central Committee update: Becky informed the meeting covered topics concerning tweaks in Milford bussing and upcoming Community meetings concerning the future of Milford Main.
- b) Long-Range Planning update: Julie discussed the initial goals of this group are to be proactive with solutions concerning the impact to SASEAS if Milford Main would close, and a study on enrollment trends at SASEAS.
- c) Committee Assignments: Justine discussed the purposes of the PTO committees as outlined in the handbook. In efforts to make the PTO more effective the following committees are being created with a chairperson for each. Fundraising: Donna Reinhart, Governance: Justine Lakatos, Communications: Julie George, Programs: Jenn Dannemiller, Finance: Paul Herriott. These committees are to meet outside of regular PTO for March/ April on specific tasks and will bring recommendations to the board during the April meeting.

### **Additions**

- a) Volunteer Brunch: Annual brunch for all parent and school families is scheduled for Friday 5/15 immediately following Mass at Seton. The SASEAS chorus will sing.
- b) Bike Racks- Jill requested the PTO research funding for bike racks to be installed on both campuses.
- c) Email database- Julie to follow up on incorporating an all-school email database to utilize to streamline communications to school families.

### **Closed Executive Session**

Treasurer's Report- Reviewed the report and discussed income and expenses for the month. Market Day income is down approximately \$1200 on the year. Saved significant costs on CSW spaghetti dinner this year by using Miami Market. .

### **Next Meeting**

Monday March 9th at 7:00 in St. Andrew Parish Center