

**SASEAS PTO
Board Meeting Minutes
February 8, 2010**

	Present	Absent		Present	Absent
Tom Devolve (Principal)	X		Justine Lakatos (Pres.)	X	
Paul Herriott (Treasurer)		X	Jenn Dannemiller (VP-Seton)	X	
Julie George (Secretary)	X		Christine Becker (VP- St. A)	X	
Donna Reinhart (MAL St. A)	X		Ericka Steffen (MAL Seton)	X	
Becky Christoff (MAL Seton)	X		Lory Devolve (MAL St. A)	X	
Judy Virzi (MAL Seton)	X		Stacy Giebler (MAL- Seton)	X	
Kim Wheat (MAL St. A)		X	Angela Foulks (MAL St. A)		X

Visitors:

Michelle Hendrickson

Prayer/Opening

Justine led us in a “prayer before meetings.”

Principal’s Update

Tom reviewed Open House results and tracking of new families registering. 38 families visited and toured the two campuses and 35 enrolled during Open House. This was the first year registration was accepted at Open House. Discussed ideas on Open House 2011 around marketing efforts, tours, etc. Marketing Committee to analyze Facebook campaign results. Currently 472 students are enrolled based on a budget of 480 for 2010-2011 school year.

Tom shared the tentative 2010-2011 school calendar and asked for input. First day of school is August 25, 2010 and last day is June 3, 2011. SASEAS is not necessarily following Milford Schools schedule.

Administration is researching issues with c-notify and delays in phone notifications.

January Minutes Approval

Julie will assume if no replies or input is given when the drafts of minutes are distributed to the board, there are no changes.

Old Business

Market Day Update (Jenn Dannemiller): sales have dropped significantly since order forms went paperless. Discussed ideas to increase orders, especially from those who order regularly

Catholic Schools Week (Justine): Discussed feedback on CSW. Noted the students missed the ice cream social. Scavenger Hunt was a big success; however, we should consider prizes for next year. Spaghetti dinner huge success despite inclement weather. Over 375 attended.

Cincinnati Bell Program: Justine will have quarterly update at March PTO meeting. Still at \$1200/50 families.

Coke Rewards (Becky): currently at 10,900 points. Considering playground pack for Seton need 13,000 points.

Market Research (Julie): Communicated with our Market Research partner regarding the decrease in opportunities this year. We were advised not to budget for any more surveys this school year. \$1200 is

guaranteed annually. Need to consider this for budgeting process for 2010-2011. PTO will review contract to determine if we should look at other Market Research opportunities.

Valentine Parties (Jenn): Treats will be distributed to students at Seton during lunch and to St. A for distribution by homeroom teachers on Friday 2/12.

PTO Skating Party- Scheduled for this Thursday 2/11 at Castle Skateland.

Box Tops Contest (Christine) - Olympic contest theme generating much interest. Classroom competitions began February 1st and end February 12. Box Tops collection will continue through the end of the month.

Grand Event (Lory) - Tickets and invitations have been distributed. Training for raffle chairs has been completed. Caterer confirmed. Dinner will not be a sit down dinner or buffet, but catering company staff will serve gourmet appetizers and multiple small plated choices to attendees to create a more interactive environment. Euchre night was a success with over 53 attendees, many who are not school families. Recommended another Euchre night be scheduled after Grand Event and throughout school year to build school-parish relations.

New Business

Nominating Committee (Donna): Nominating committee includes: Donna Reinhart, Jill Corbett and Carolyn Wuerfel. The committee will be responsible for promoting and recruiting members for 2010-2011 PTO Board and compiling nominees into a ballot for May election. March meeting will determine how many positions will be open for 2010-2011. Current PTO board members are to decide if they are returning or retiring from positions. Nominating Committee will present nominees at April PTO Board meeting and elections will take place at May meeting.

Writing Samples – St. Gertrude 2/23. Becky, Justine and JoAnne Lacey to participate

Living Our Faith- Justine discussed the mission of the group, 2nd Friday Rosary after Seton Mass and now supporting school mission on Catholic Identity goal and strategies. The group met with the SASEAS Accreditation members and were invited to assist with devising strategies for the school as a whole and specific grades to compliment curriculum and liturgical calendar. More input needed- all parents are encouraged to attend and provide ideas.

Additions

Donna and Julie discussed the budget process and timing with the incoming and outgoing PTO boards. Board **approved** to have the next school year budget presented at the April PTO meeting for approval at the May PTO meeting, thereby making the May meeting the final meeting of the school year. The PTO June meeting will be considered a transitional meeting only. This is a change to the PTO Constitution.

Closed Executive Session:

Treasurer's Report:

Budget Review (Paul Herriott):

Magazine Drive final profit was \$22,600.00

Next Meeting: Monday March 8th, 7:00 p.m. St. Andrew Parish Center