

**SASEAS PTO
Board Meeting
October 12, 2009**

	Present	Absent		Present	Absent
Tom Devolve (Principal)	X		Justine Lakatos (Pres.)	X	
Paul Herriott (Treasurer)	X		Jenn Dannemiller (VP-Seton)	X	
Julie George (Secretary)		X	Christine Becker (VP- St. A)	X	
Donna Reinhart (MAL St. A)	X		Ericka Steffen (MAL Seton)	X	
Becky Christoff (MAL Seton)	X		Lory Devolve (MAL St. A)	X	
Judy Virzi (MAL Seton)	X		Stacy Giebler (MAL- Seton)	X	
Kim Wheat (MAL St. A)	X		Angela Foulks (MAL St. A)	X	

Visitors:

None

Prayer/Opening

Justine led us in a “prayer before meetings.”

Principal’s Update

Tom received mixed reviews from faculty re the OCEA conference last week. We understand that this is a bi-annual conference, and SASEAS School attendance will be reviewed. PTO Board should check with Tom prior to budget preparation for 2010-2011 school year as some other type of professional development may be implemented.

Tom thanked the PTO Board for the school directories. Cost was approximately \$1,500.

Tom asked for PTO Board input on the timing of conferences. Member reaction was mixed—some thought they were too soon in the school year; others thought timing was fine.

Tom asked if online midterm reporting worked for parents. General consensus was yes.

Tom is looking at a different grade reporting system that will improve turnaround time and may include features of the c-Notify system. Plans are to implement something different for 2010-2011 school year.

Deadline for financial aid is December 1, 2009, for the 2010-2011 school year in an effort to inform applicants of decisions earlier. Board members questioned the way in which the money is distributed and asked if there was some way to explain the criteria/standards/parameters to parents.

Parent monetary donations for Christmas, Teacher Appreciation, and End of the Year gifts for Grade 6-8 teachers was discussed. It was decided, with Tom’s input, that monies will be collected three times for each of the “events” and monies will be collected and distributed equally by Pat Clayton. Christine will advise Room Parents of this change.

Tom asked if PTO had ever considered offering parents an opportunity to opt out of fundraising events by making a cash donation. Justine will gather materials from the last time this was discussed and put this item on the Nov agenda.

September Minutes Approval

Postponed until November 16, 2009, meeting.

Old Business

c-Notify System: Tom approved PTO use of the system to notify parents of upcoming events. Justine will review with Sandy Reed the appropriate items to be relayed via email and the procedures/deadlines for submitting items for distribution.

Tom is working toward a “paperless” Wednesday “envelope”, including Titan Times. School spends 6K-7K on paper each year.

Market Day/Pie Sales (Jenn Dannemiller): Pick up is tomorrow (10/13). Pie Sale begins this Wednesday (10/14) and will continue through the November 5 deadline. Students selling one pie will have an out-of-uniform day on Dec 3. There is a 2-pie maximum for families with more than one child, and all children in the family will be able to come to school out of school uniform. Families will be able to donate pies to St. Vincent De Paul.

Magazine Drive Update (Christine Becker): Unofficial profit is 18K. Wrap-up assemblies are tomorrow (10/13) at 12:30 at St. Andrew and 2:15 at Seton.

Central Committee (Becky Christoff): PTO should expect an invoice for bus driver participation in the next few weeks.

Everybody Counts (Tracy Schaeffer): Justine reported that the week went well and many favorable comments were received about the program and the Seton Campus Mass with the interpreter.

Oktoberfest (Judy Virzi): Cream puff sales resulted in a \$117 donation to St. Andrew Parish. PTO's participation in this event should be re-evaluated for next year.

Grand Event (Lory Devolve): The theme will be announced shortly. Teams are being formed and proposals for food, tables, linens, etc. are being sent to interested vendors this week.

Laser Tag (Stacy Giebler): 91 children attended, and \$30 was left over after all expenses were paid.

Restaurant Night (Christine Becker): \$62.14 was earned from Applebee's on Oct 7. Future Applebee's dates are Oct 21, Nov 18, Dec 16 (11 am to close, includes carry-out). Quaker Steak and Lube nights are Nov 2 and Dec 7 (all day, carry-out included.) Christine checking with parishes to include flyers in parish bulletins next weekend. Flyers should be posted on the school website this week.

New Business

Halloween Parties/Treat Bags (Jenn Dannemiller, Christine Becker): all systems are go.

Operation Shoebox (Renee Hoderlein): Assemblies on both campuses are tentatively scheduled for Nov 2. Final turn-in date is Nov 23. Julie George has arranged storage for boxes as they come in on the Seton Campus.

Family Pizza Night (Justine, Christine, Julie): Scheduled for Nov 6. Entertainment has been secured.

Uniform Exchange (Marge Johnston): Week of November 9.

Make A Difference Day (Kim Wheat): All systems go. Judy Virzi may have paper products we can use.

Additions

Fundraising Programs: SASEAS School is enrolled in the Norton Online Family program (see attached) and the Direct TV program (see attached). Both will be communicated to school families next week.

Closed Executive Session:

Treasurer's Report:

Budget Review (Paul Herriott): Bank charges are a result of four bounced checks from the Magazine Sale. We deposited a \$300 check from the Boosters for the 2009 Grand Event. PTO will be receiving \$1,500 from the Archdiocese that covers one-half of the cost of the OCEA Conference. Principal Discretionary Fund includes 16,364.70 for technology infrastructure upgrades.

Treasurer Controls: PTO approved the attached controls.

Next Meetings:

Monday, Nov 16, St. Andrew Parish Center at 7:00 p.m.

Monday, Dec 7, Justine's House at 7:00 pm.