

**SASEAS PTO
Meeting Minutes
January**

	Present	Absent		Present	Absent
Dr. Sasson (Principal)	X		Justine Lakatos (Pres.)	X	
Marla Hartwell (VP-St. A)		X	Jenn Dannemiller (VP-Seton)	X	
Julie George (Secretary)	X		Christine Becker (MAL St. A)	X	
Steve Johnston (MAL St. A)	X		Paul/Kathy Herriott (MAL-St. A)	X	
Donna Reinhart (MAL St. A)	X		Jill Corbett (MAL Seton)	X	
Becky Christoff (MAL Seton)	X		Lory Devolve (MAL Seton)	X	
Judy Virzi (MAL Seton)	X				

Visitors:

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Prayer/Opening

Justine led us in our “prayer before meetings.”

Principal’s Update

Dr. Sasson thanked the PTO for their generosity at Christmas. He also advised Mr. Huxel’s mother passed away this week.

Vocations Week - beginning 1/12/09. Several things will occur during the week to bring better awareness to vocation opportunities in the Catholic Church. Jerry will be visiting most classrooms personally for discussions.

Due to the painting project in the St. Andrew Church, school Mass will not be held the week of 1/12/09 and 1/19/09. Also discussed the Milford Main Street project. This work on the street will continue through April and will affect transportation to the St. Andrew campus. A letter will be sent home to parents with details on temporary pick up and drop off locations. Extra emphasis will be placed on safety, especially when the students cross Main Street for gym. Milford is providing police to help direct traffic on those days.

End of 2nd Quarter is Friday 1/16/09. Report cards will be sent home with Seton Campus students and mailed to St. Andrew Campus students. Tera Nova results will also be sent home. Teachers and Administration will analyze Tera Nova results and make adjustments based on results the remainder of this school year. Dr. Sasson is also conducting a longitudinal study of the testing results over the last four years. Extra analysis will be placed on Math results. SASEAS trends will be compared with other archdiocesan schools.

Jr. High Science Fair is next week.

Catholic Schools Week – Goal is to gain deeper appreciation of the faith with focus on class service projects. Community Groups at St. Andrew will focus on joint service project. Community Groups will also play Volleyball against each other. Current Seton preschool parents are being invited to attend a session led by Jerry to discuss SASEAS after the Open House on Sunday 1/25/09.

Old Business

- a) Preschool Communication: Jerry Sasson will be conducting an introductory meeting to the Seton Preschool families immediately following the SASEAS Open House on Sunday 1/25 in one of the Kindergarten rooms. PTO to provide cookies.
- b) MyCokerewards: some initial activity reported on this fundraiser – (\$3600 points). Funds raised will be targeted towards playground equipment. Updates will appear in the monthly PTO newsletter.
- c) Christmas Parties: Jenn reported that most of the classes incorporated a service project into their party this year, including Hope House, St. Joseph Orphanage, and St. Vincent de Paul among them. Over 100 cards were sent to Father Joe Andres for Christmas and his birthday.
- d) Catholic Schools Week: Christine Becker gave an update on the schedule and chairpersons for CSW. Also discussed the blue & gold bracelets to be distributed bringing daily awareness to CSW. Noted the St. Andrew Church will not be available for the Scavenger Hunt. Linda Round to chair the Spaghetti Dinner on Friday. Kelly Radloff to make new banner for the Cathedral trip. SASEAS Religion Committee has selected the service project of “birthday bags” to be assembled for the Our Daily Bread ministry in Over-the-Rhine. Each grade will be assembling bags with cake mix, frosting and candles to be distributed to the poor on their birthday.
- e) Grand Even update: Next Ladies Bunko is scheduled for Friday Feb 6th. The school website is being updated with all Grand Event information including: invitation, donation forms, ticket info, directions, etc. Confirmed the ticket price for admission/dinner will remain the same this year (\$40). The Grand Raffle is a year of free tuition or \$2500 cash. There will be five “early bird” drawings of \$100 prior to the Grand Event.
- f) First Grade Flooring update: New tile floors were completed over Christmas break in the 1st grade rooms. They are greatly improved over the carpet
- g) Officer/Treasury Oversight – Julie is still working on verbiage and processes for oversight requirements. Target with an update to bi-laws and approvals for February.

New Business

- a) Principal Search update- please send any recommendations for skills to the search committee
- b) Box Topps Contest starts in Feb- information coming in Wed packet
- c) Valentine Parties: Jenn sending a reminder to room parents regarding last class parties. We’d like to get receipts to reconcile costs to budget. Room Parent Focus Group to meet soon after Valentine parties.
- d) PTO Skating Party: Scheduled for Feb 12- chairperson: Alma Fath. Confirm Alma has details confirmed and what support is required. Justine to follow up with Alma.

Additions

- a) Central Committee: to meet January 21. Becky Christoff to attend to represent SASEAS.
- b) Long Range Planning Committee- Julie updated on the recent discussions regarding possible loss of use of Milford Main and enrollment challenges
- c) Magazine Drive 2009/2010 school year- discussed the need to make a decision on this fundraiser by early Spring. Contracts are up for renewal. Determined need to create a Fundraising Committee to analyze magazine drive vs other or new fundraisers. (Justine to follow up)

Closed Executive Session

- a) Treasurer’s Report- Reviewed the report and discussed income and expenses for the month. Check from Box Topps outstanding from Fall collection. Justine to follow up. Market Research

income was \$500. Market Day income was \$667 for December. Expenses included: bussing for 8th grade field trip, teacher/staff Christmas gifts, birthday bash, CSW cookie dough, Character Award display at Seton Campus, 1st grade flooring

b) Funding Requests

1. **Approved** funding for Character Wall at St Andrew campus. (\$700)
2. **Approved** Science Fair Judges breakfast costs (\$75)

Discussed distribution process of Principal's discretionary fund and how to streamline for future boards.

Next Meeting

Monday February 9th at 7:00 in St. Andrew Parish Center